



# Operation Safe Stop

## Public Participation Information





## What is Operation Safe Stop?

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Operation Safe Stop is a proactive approach to educate the motoring public that passing a stopped school bus, when children are loading or unloading, is both dangerous and illegal. Law enforcement agencies, school transportation providers, pupil transportation associations, and PennDOT have combined their efforts to raise public awareness about the potential consequences, and reduce the occurrence of illegal school bus passes.

Over the past twenty-five years, PennDOT, along with law enforcement agencies and pupil transportation associations, have worked together to conduct Operation Safe Stop. On Wednesday, October 19, 2022, the 26th Annual Operation Safe Stop will occur. On this day, we hope that all school districts will participate by having their drivers document any illegal passes occurring on their routes during the day. If possible, the drivers should get identifying information regarding the vehicle and file it with local authorities.



## What can be done by the school district?

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We are seeking one point of contact from each school district. This person will act as the district's Operation Safe Stop Coordinator. The coordinator's responsibilities include:

- Explaining the tracking procedures to the drivers;
- Identifying a list of trouble spots, routes or stops with a high frequency of violations;
- Coordinating the efforts of their drivers and local law enforcement agencies;
- Contacting local media;
- Collecting and tallying the totals from each driver; and
- Faxing or emailing the totals to PennDOT by **November 1, 2022**.

The coordinator's activities will take only a few hours. This is a small time commitment that will make a big difference in our children's safe travel to and from school.

We hope to have local police involved in every school district. They may follow a bus, ride a bus, or watch in a hidden location for illegal passes.

After Operation Safe Stop, each school district and police department will be asked to fax or email their results to PennDOT. It is important that we receive the information by **November 1, 2022**.

This packet includes instructions and copies of the tracking forms to be used during Operation Safe Stop. The "Violation Tracking Form" is formatted to allow you to provide the information to your local police department to issue a citation to the violator. This must be provided to the police department with authority where the violation occurred within 48 hours of the violation. The "Violation Survey Results" can be faxed directly to PennDOT's Driver Safety Division at (717)705-1131 or the information can be emailed to [ra-pdopersafestop@pa.gov](mailto:ra-pdopersafestop@pa.gov).



## How do I sign-up?

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Complete the attached Operation Safe Stop Participant form and fax it to PennDOT's Driver Safety Division at **(717) 705-1131** or you can email your information to **[ra-pdopersafestop@pa.gov](mailto:ra-pdopersafestop@pa.gov)**. If you have any further questions regarding Operation Safe Stop, please call Linda Kerstetter at **(717) 705-6799**.



**OPERATION SAFE STOP PARTICIPANT**

NAME OF SCHOOL DISTRICT: \_\_\_\_\_

COUNTY: \_\_\_\_\_

INTERMEDIATE UNIT: \_\_\_\_\_

CONTACT PERSON INFORMATION

NAME: \_\_\_\_\_

COMPANY OR SCHOOL DISTRICT: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Have you contacted local police department(s) to get them involved?  Yes or  No

Are any of your local police department(s) planning to participate?  Yes or  No

If yes, please list contact name and telephone number of police department(s) that are participating:

\_\_\_\_\_  
\_\_\_\_\_

Have you contacted your local media regarding event coverage?  Yes or  No

If yes, will they be providing coverage?  Yes or  No

Media Contact Information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# VIOLETION TRACKING FORM



School Bus Driver \_\_\_\_\_

School Bus Number \_\_\_\_\_

PLEASE PRINT

ID of Violator	License Number	Color of Vehicle	Vehicle Body Type	Time	Approximate Location
(SAMPLE) Male, brown hair	OSS 2022	Blue	Truck	8:15 am	800 Block of Willow Street
*****	*****	*****	*****	*****	*****

Total Number of Illegal Passes \_\_\_\_\_

# VIOLATION SURVEY RESULTS

Please compile a list of the violation surveys completed on **October 19, 2022** and insert your totals below.

Please fax or mail this form by **November 1, 2022** to:

MAIL TO: Linda Kerstetter  
 PennDOT  
 P.O. Box 68684  
 Harrisburg, PA 17106-8684  
 FAX (717) 705-1131

Information may also be emailed to  
[ra-pdopersafestop@pa.gov](mailto:ra-pdopersafestop@pa.gov).

Driver or Bus Number	Was Bus Equipped with Working Side Stop Arm Camera System?	Violations Noted	Violations Sent to Police
(SAMPLE) Bus 1022 *****	Yes or No	10 *****	10 *****
TOTALS			

Submitted by: \_\_\_\_\_ Phone: \_\_\_\_\_

For School District: \_\_\_\_\_ Date: \_\_\_\_\_