

**PAPSA Executive Board Meeting
June 18, 2018
Williamsport Area School District
10:00 AM**

Attendance: Cindy Soltys, Frank Bruno, Kathy Setlock (**Via Conference Call**): . **Present:** Doug Arnold, Tom Burnheimer, Jeanne Knouse, Janilyn Elias, Chris Pugliese, Marialena Casciatta, Jackie Canter

- I. Call to Order by Tom Burnheimer at 10:02 AM
- II. [Secretary's Report](#): Jeanne Knouse
**Motion to approve the [Secretary's Report](#)
Janilyn Elias motion
Jackie Canter 2nd
all in favor, approved
- III. [Treasurer's Report](#): Jackie Canter
**Motion to approve the Treasurer's Report
Frank Bruno motion
Chris Pugliese 2nd
all in favor, approved
- IV. President's Report: Tom Burnheimer
Change agenda to talk about meeting dates first -
October 3rd, 2018 in Harrisburg Area 10:00 AM
December 6th, 2018 Phone Conference at 10:00 AM
February 7th, 2019 Phone Conference at 10:00 AM
April 3rd, 2019 at Conference
April 4th, 2019 Business Meeting at Conference
June 19, 2019 Face to Face TBD
Mental Health Screenings at Tom's schools and getting calls across the State
Questions about the Dues and Pay arrangements for Executive Directors
- V. NAPSA Update: Frank Bruno
Conference: Cincinnati, Ohio October 13-17
Field Trip to National Underground Railroad Freedom Center
Will include River Boat Cruise
Recognize 2 officers leaving office- Vernon Thomas and Wayne Fausnaught
NAPSA News coming soon with more Conference Details and Registration Forms
- VI. [Executive Director's Report](#): Doug Arnold
 - a. [Government Relations](#)
 - b. [Membership Update](#)
 - c. [Goals Update](#)
 - d. Other -
Can we find out more information on Senate Bill 551?- "If district creates own cyber charter school they will not have to pay for other cyber charter school attendance by their district residents".
- VII. Old Business
 - a. Conference 2018 Re-cap
 1. Attendance
 2. Evaluations [Wednesday](#) , [Thursday](#), [Friday](#)
 3. Financial - pricing from Eden was high and not communicated well
 4. Award - It was nice to have Bob there to present the award
 5. Other
 - b. Workshop Survey Results – Tom B.
 - c. PupilServ Update
 1. Filter/Whitelisting
 2. Volume/Quality
 3. Other
 - c. [Website Update](#)

1. Progress
2. Feedback/Suggestions
- e. Social Media - Following 31 people on Twitter and 26 people are following us
- f. Other

VIII. New Business

- a. [2018-19 Budget](#) - adjust budget line 6740 to \$7100 and take from 6210 \$13,000 to \$15,500
 **Motion to approve the 2018-2019 Budget with above adjustments
 Chris Puglese Motion
 Janilyn Elias 2nd
 All in favor - Approved
[Budget Justification](#)
 **Motion to adjust the 2018-2019 Budget to increase the Executive Directors annual salary to \$15,500
 Mariralena Casciotta Motion
 Janilyn Elias 2nd
 All in favor - Approved
 **Motion to revise the 2017-2018 budget to adjust the budget to provide the Executive Director with a \$3,000 bonus
 Chris Puglese Motion
 Mariralena Casciotta 2nd
 All in favor - Approved
- b. 2017-18 Audit - Janilyn, Jackie and Doug will do at the October 3rd meeting
- c. Set Meeting Logistics for 2018-19 (see above under Presidents report)
- d. 2019 Conference
 1. Site Approval - [The Inn at Leola](#) April 2019
 Eden Cost for Hotel Expense \$7,200 with no reception (late cheese and snacks)
 The Inn at Leola with a reception \$2,200 including drinks as well (might be able to get sponsor). Another \$1,000 to do special event Thursday evening. Total would be \$7,200 (if we got what Eden was offering only it would \$5,440).
 **Motion to authorise the Executive Director to sign a contract with The Inn at Leola to have the 2019 conference at The Inn at Leola
 Mariralena Casciotta Motion
 Janilyn Elias 2nd
 All in favor - Approved
 2. Theme, Presenters, Sponsors
 Doug will look into health updates for Wednesday again
 Sponsors may sponsor a session again or the reception
 3. Other
 Conference call on August 6, 2018 at 1:00 PM for conference planning
- e. Possible Future Conference Sites for April 2020 - will come back to this topic in October 2018
 1. Williamsport – Wayne Fausnaught
 Price will be better than anywhere: [Genetti](#) and Holiday Inn Express would be best locations to choose from. Marriott is block away for extra rooms.
 Little League Museum is a nice place for reception
[Peter Herdic](#) a wonderful restaurant and could accommodate a reception and is a block and half away from Genetti
 Get Penn Tech involved
 2. Other
- f. Membership
 1. Ways to Grow - Develop a membership brochure that we can all share at all of our meetings
 Link on website to print off membership and information
 Incentive to recruit others (apparel, coffee mug, reception at conference free)
 2. New Member Contacts - Elizabeth Town we have 4 new members, Burks IU new members
 3. Credit Card Option - would like to do it on the website
 Not that difficult - could use the square system
 4. Other
- g. NAPSA Program Ad - we have been giving NAPSA \$1000 to sponsor a page in their program. What do we get from that. OAPSA does \$500.
 **Motion to approve \$500 for PAPSA page in NAPSA Program
 Janilyn Elias Motion

Chris Chris Puglese 2nd
All in favor - Approved
Other

h.

IX. For the Good of the Order - Can we have a conversation for the 2020 conference have a different law firm at the conference.

X. Adjournment

***Tom Burnheimer adjourned at 1:39 PM