

**PAPSA Executive Board Meeting**  
**February 7, 2019**  
**Via Phone**  
**10:00 AM**

**Attendance: Tom B. Tammy Wood-Moghal, Janilyn Elias, Jackie Canter, Marialena Casciotta, Cindy Soltys, Frank Bruno, Jeanne Knouse, Kathy Setlock, Lou Chance**

- I. Call to Order Tom Burnheimer at 10:06
- II. [Secretary's Report](#): Jeanne Knouse  
Motion to approve the Secretaries Report  
1st - Tammy  
2nd - Kathy  
All in Favor - None opposed  
Approved
- III. [Treasurer's Report](#): Janilyn Elias  
Motion to approve the Treasurer's Report  
1st - Maria  
2nd - Kathy  
All in Favor - None opposed  
Approved
- IV. President's Report: Tom Burnheimer  
*Contact State Reps Re. PA House Bill that will give County Judges excess power over Foster Care decisions.  
Safe2Say Something - Used as a means to report friends/peers who are struggling emotionally; also can be used inappropriately to report teachers*
- V. [NAPSA Update](#): Frank Bruno
- VI. [Executive Director's Report](#): Doug Arnold
  - A. [Government Relations](#)
  - B. [Membership Update](#)
  - C. Other
- VII. Old Business
  - A. Conference 2019
    1. [Draft Program Review](#)
    2. Schedule Review
    3. Awards
      - a. Cormany Award - Award committee will begin the process of reviewing submissions on February 27th via phone meeting and will use existing rubric, which will become part of the SOP.
      - b. Distinguished Service Award - Will also be determined via conference call and will use existing rubric that will need to become part of SOP.
    4. Peer Review Discussion at Conference – Set Date and Time - Will occur after last conference session on Thursday, April 4th concludes. Another invitation to participate will be sent via mass email.
    5. Sponsors - Looking for sponsors for: Thursday Night Activity and for the Friday Luncheon if TiffinTalk declines. Tiffin Talk-if they stay maybe back off the total cost and have them support Thursday Night event. TiffinTalk expressed concern regarding the lack of interaction with conference participants - will discuss a "punch card" approach to encourage participants to go to the vendors (drawing for this that will include a door prize from our give-aways and/or free membership). We are not going to allow sales oriented presentations to at this time.  
*Talk to JW about sponsoring Friday Luncheon  
We will all think of potential sponsors*
    6. Evaluation Process - Paper/pencil is OK
    7. Act 48 Forms - Will get printed
    8. Thursday Night Activity
    9. Other

- B. PupilServ Update
  - 1. Current Number of Recipients - *Nearing 300.*
  - 2. Bounces
  - 3. Feedback
- C. Website Update
- D. Social Media
  - 1. [Draft Social Media/Website SOP](#)  
Motion to approve the Draft Social Media/Website SOP  
1st - Cindy  
2nd - Kathy  
All in Favor - None opposed  
Approved
  - 2. Twitter - *Jackie C. will oversee/monitor our Twitter account*
  - 3. Update
- E. [Membership](#)
  - 1. New Members - *Determined points of contact/mentors for new members*
  - 2. Increasing Numbers - *@ 260 paid thus far for 2018-19*
  - 3. Other
- F. 2017-18 Audit on April 3, 2019 at 11 AM - Jeanne, Jackie, Doug, Janilyn, Tammy will participate
- G. Suggested Bylaws Revision to Membership for Approval on April 4th - *Approved to go the Business Meeting for final approval.*
- H. Conference 2020 - *Deposit has been sent to Genetti's in Williamsport*
- I. Updated Publication Proofreader Needed - *Tom and Janilyn will do*
- I. Other

VIII. New Business

- A. April Business Mtg
  - 1. Prepare Ballots for Slate of Officers (J. Elias: Pres.-Elect; Jeanne K.: Secretary) - *Jeanne K. will prepare*
  - 2. Announce Board Appointments of C. Pugliese and K. Setlock for new 4-yr. terms expiring 6/23
  - 3. Announce the December 2018 Appointment of Lou Chance to Fill Vacant Seat Expiring 6/20
- B. Determine Meeting Location for June 19, 2019 Meeting - *Face-to-Face meeting at Capitol Area IU at 10:00 AM*
- C. CAIU Professional Development Opportunity  
[Earn a Certificate in Instruction for Social Emotional Learning and Character Development](#)

IX. For the Good of the Order

*Chris Pugliese comments/questions: Complimented the team on securing Secretary Rivera for our Conference. This is exciting! Also, he is still working on increasing membership in Delaware County. Finally, can someone clarify what survey was being discussed that is due before the end of February? It is the Deaf-Blind Survey, which is linked on the PAPSA website*

- X. Adjournment - *At 11:31 AM, the meeting was adjourned*

<b>Next Meeting: April 3, 2019 at 1 PM</b>
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