

PAPSA Executive Board Meeting
December 6, 2018
Via Phone
10:00 AM

Attendance: Tom B. Tammy Wood-Moghal, Janilyn Elias, Jackie Canter, Marialena Casciotta, Cindy Soltys, Frank Bruno, Jeanne Knouse, Kathy Setlock, Kim Mecca

- I. Call to Order: 10:01 Called to order by Tom
- II. Secretary's Report: Jeanne Knouse
Oct. 3, 2018 Minutes
Motion to approve the Secretaries Report
1st - Maria
2nd - Tammy
All in Favor - no opposed
Approved
- III. Treasurer's Report: Janilyn Elias
Treasurer's Report
Motion to approve the Treasurer's Report
1st - Tammy
2nd - Kathy
All in Favor - no opposed
Approved
- IV. President's Report: Tom Burnheimer
Safe2Say Something update
- V. NAPSA Update: Frank Bruno
Conference was a success with great reviews
Information and resource links were very beneficial and will be available to members only website in January
2019 Conference will be October 20-23 in Baltimore, Hyatt Inner Harbor
Doug Arnold is new NAPSA Executive Director and will be official in January (congratulations Doug!!!)
- VI. Executive Director's Report: Doug Arnold
 - A. Government Relations
 - B. Membership Update - little over 290 (including comps and some who still owe dues) with @ 230 paid members for 2018-19, including our first Charter School Member; numbers are going up (Nice Job Doug!!!)
 - C. Other
- VII. Old Business
 - A. Conference 2019
 1. Draft Program Review
 2. Draft Schedule
 3. Awards
 - a. Cormany Award
Already posted and was part of the mass email that came on Dec. 1, 2018
Need to review in February and determine by March
Present award at annual conference - with a Plaque
(Cindy, Maria, Tom, and Doug were on the committee last year and are willing to continue this year)
**Tammy is happy to help, too
 - b. Distinguished Service
Does not need to be a PAPSA member (i.e., community member, Board Member etc.)
Timeline of January 15th should be extended to February 1st.
Advertise together in same email
Motion to approve the Distinguished Services Description
1st - Cindy
2nd - Kathy
All in Favor - no opposed
Approved

4. Peer Review Discussion
5. Sponsors
6. Other
- B. PupilServ Update
 1. Numbers
 2. Charge for Exceeding 300 = \$11/mo.
 3. Feedback
 4. On-line payment option discussion in April
- C. Website Update
- D. Social Media
- E. Membership
 1. New Members - mentors assigned
 2. Increasing Numbers
 3. Other
- F. Free Workshop Partnership
- G. 2017-18 Audit - complete in April (Jeanne, Jackie, Janilyn and Doug will meet at 11:00 AM prior to conference)
- H. 2020 Conference Site Deposit - send in a \$1,000 deposit
- G. Other

VIII. New Business

- A. Draft Social Media SOP
 Modify SOP to include some sort of guidelines that if a request is made to link or downloads to our website that we can reciprocate the request and that we are cognizant of "For-Profit" vs "Not-For-Profit" agencies
- B. Draft of Suggested Bylaws Revision
 Motion to approve the Bylaw Revision By the Board
 - 1st - Frank
 - 2nd - Maria
 - All in Favor - no opposed
 - Approved
- C. Draft of Suggested New SOP for Board Meetings
 Motion to approve the SOB for Board Meetings
 - 1st - Cindy
 - 2nd - Kathy
 - All in Favor - no opposed
 - Approved
- D. Discussion of Budget Development SOP
- E. Appointment of New Executive Board Member to Fill Vacancy for Unexpired Term
 Lou Chance from Downingtown is interested in joining the Board
 Motion to approve Lou Chance as a Board Member to fill Nancy Sullivan's position and to keep Cindy on the Board as a retired Board member
 - 1st - Maria
 - 2nd - Kim
 - All in Favor - no opposed
 - Approved
- F. Suggestions for Filling Positions Expiring in 2019
 Janilyn President Elect/keep as Treasurer for another year
 Jeanne Secretary
 Cindy officially retired but will stay on as a Board Member
- O. Other
 Frank - PAPSA has a Publication called *Designing a Comprehensive School Counseling Program*. Should we take down or replace with the state's outline resources. We will remove, revise, and replace.

IX. For the Good of the Order

- X. Adjournment: 11:28 Adjourned